

## REGULATIONS

### 2021 FISU Volunteer Leaders Academy

#### 1. General provisions

1.1. This document regulates the terms and procedures of staging 2021 FISU Volunteer Leaders Academy (hereinafter – FVLA) in Kazan, Russian Federation, in accordance with the decision of the International University Sports Federation (hereinafter – FISU).

1.2. FISU and the Republic of Tatarstan are the founders of the FVLA (hereinafter – Founders), and the organisers are FISU and the local organising committee (hereinafter – OC).

#### 2. Aims and objectives

2.1. **The mission** of the FVLA is to position FISU as a unique international organisation uniting University student of the world, and to develop University Sports in cooperation with National and Continental University Sports Federations (hereinafter NUSF/CUSF).

2.2. **The aim** of the FVLA is to create an international platform to train future FISU Student Ambassadors to promote university sports values and to assist their respective NUSF/CUSF in the implementation of international, national, and local projects and activities.

2.3. FVLA objectives:

- Training FISU Student Ambassadors from applicants made up of participants representing NUSFs/CUSFs.
- Promoting a healthy lifestyle, involving youth in physical education and sport.
- Developing intercultural dialogue and international youth cooperation.
- Enhancing the role and status of Universities in the development of international University Sports Movement.
- Planning celebrations of the International Day of University Sports (IDUS) worldwide through a common methodology and using best practices.
- Establishing a united platform for volunteers of sport events from around the world.
- Presenting the upcoming FISU events and involving participants and students of Universities to participate in them.
- Applying the ideas of sustainability, inclusion and gender equality.

All of the above is done in full partnership with their NUSF/CUSF.

### 3. Educational programme

The FVLA programme includes:

- An Introduction to FISU: its history, structure, sport and educational events, and other activities.
- Development of FISU Student Ambassadors programme (please find “Regulations for the FISU Student Ambassadors programme” in a separate attached document).
- Preparations for IDUS 2021. Participants work on their celebration plans, so they then must take part in IDUS activities and their NUSF/CUSF can involve them in it.
- Studies and workshops on media and communications.
- Workshops on volunteer management at sport events.
- Sport and cultural events (e.g. “Try the sport” and “Visit the sport”).
- Lectures from representatives of the largest international organisations responsible for hosting major sport and cultural events.
- Study of the legacy of the 27<sup>th</sup> Summer Universiade Kazan 2013 and a tour of sport venues.

### 4. Participants

Participants of the FVLA 2021 can be FISU Student Ambassadors and candidates nominated by their NUSF/CUSF.

#### **Candidates nominated by a NUSF shall fulfill the following eligibility criteria:**

- 4.1. Be a citizen of the country they represent or,  
Be enrolled in a University (or equivalent) located on the territory of the country they represent;
- 4.2. Be a student at University (or equivalent) at least aged of 18 and under 25 years of age by 31 December 2021 (i.e. born between 1 January 1996 and 31 December 2003);
- 4.3. Be ready to take part in the full FISU Student Ambassadors programme from September 2021 to September 2022;
- 4.4. Prove English proficiency level (at least intermediate level) as the programme is entirely conducted in English;
- 4.5. Be actively interacting with his/her NUSF/CUSF;
- 4.6. Participate in university sports events and in sport, cultural and social life aspects of his/her university;

4.7. Have knowledge about the history and vision of university sports and its events on national and international levels;

4.8. Be ready to implement an action plan concerning the promotion of university sport values;

4.9. The passport of the participant should be valid at least 6 months after the end of the Academy (at least until 14 March 2022).

## **5. Evaluation of FISU Student Ambassadors performance**

5.1. Ambassadors will be evaluated via a point scoring system. The criteria to evaluate the performance of FISU Student Ambassadors has been chosen according to the FISU Student Ambassadors Programme objectives and the requirements for FISU Student Ambassadors as stated in this document.

5.2. The criteria are as follows:

- FVLA (Attendance, Quality of participation, submitted feedback)
- Action Plan (Submitted Action Plan, quality of Action Plan)
- Execution of Objectives (Easy, Medium, Hard)
- Monthly webinars (Attendance, quality of participation)
- Termly Reports (Submitted report, quality of report)
- Communication (Delivering new ways to promote university sports, keeping communication with OC)
- IDUS (Objectives related to IDUS)
- NUSF/CUSF Development (Establishment of connection between NUSF and FISU-projects, enable IDUS celebrations)
- Programme Development (Support of OC in development of FISU Student Ambassadors Programme)

## **6. Obligations of the parties**

All costs and obligations are split between the FISU, OC and the NUSF/CUSF

### **6.1. Organising Committee together with FISU provides:**

- Return flight/train ticket in economy class
- Accommodation
- Meals
- Insurance

- Visa invitation and individual telex number
- Educational programme
- Sport and cultural programmes
- Kazan city tour and Universiade 2013 venue tour

## **6.2. NUSF/CUSF provides:**

- Registration in OAS
- Transfer to the airport of departure
- Visa related costs

6.3. NUSF/CUSF have the right to send a separate application for a second participant who meets all participant requirements. In that case, the NUSF/CUSF will be required to cover his/her travel from the place of residence to the city of Kazan and back, cover visa related issues and pay the participation fee (55 euros per day) to the account of the organising committee.

## **7. Stages**

7.1. NUSF/CUSF nominate their candidate and submit general and individual forms at FISU Online Accreditation System (OAS)

7.2. OC proceeds the data in OAS and conducts an online interview with candidates to discuss their background and check their English skills. Candidates should have existing knowledge of FISU from information provided by their NUSF/CUSF and the FISU official website

7.3. OC sends NUSF/CUSF letter with information about successful passage of their candidate

7.4. OC contacts candidates directly and provide visa support: collect filled visa form, dispatch of data to Ministry of Foreign Affairs and then to embassy /consulate of the Russian Federation with individual telex number

7.5. Candidates apply for Russian single-entry visa

7.6. Organisers purchase tickets and insurance

7.7. Candidates participate in both parts of FVLA

7.8. Participants may receive FISU Student Ambassador status for maximum two years and contribute to the programme (please see FISU Student Ambassadors programme regulations attached)

## **8. Timeline**

**Dates of the event:**

- **19-20 June 2021 – introduction session (online);**
- **8-14 September 2021 – main session (offline).**

Below is the FVLA 2021 applications timeline for preliminary processes (nominations, interviews, etc.):

**8 January 2021**

OC sends official invitation with regulations to NUSF/CUSF.

**8 February 2021**

OC sends feedback on their Student Ambassador performance for the period September 2020 –January 2021.

Opening of the Online Accreditation System (OAS).

NUSF/CUSF start nominating their candidates and fill in the Individual Entry form in OAS.

**8 March 2021**

Deadline for Nominations of candidates by NUSF/CUSF and registration in OAS.

Start of the interviews with candidates and documentation check carried out by OC.

**8 June 2021**

Confirmation of participation in offline FVLA by OC.

**8 July 2021**

Start of visa support procedures and travel arrangements by OC.

**9. Circumstances of insuperable force**

Due to the unprecedented and unpredictable situation concerning the COVID-19 pandemic, the FVLA 2021 preparation and operational timeline could be changed upon circumstances of insuperable force.

The FISU events calendar has already been affected by this situation and a high number of events have had to be cancelled for safety reasons. If any changes occur, both parts of FVLA 2021 could be hosted online.

Despite the current situation, the FVLA OC will continue to work with federations, participants, and speakers in the regular mode in order to organise both parts of the event to the highest standard.

FISU and OC will keep federations and candidates informed about any changes.

For any questions, please contact the OC at [ambassadors@fisunet](mailto:ambassadors@fisunet)